



To whom it may concern

Re: Current COVID-19 situation

GSH have put the following procedures in place, as precautions, to protect both our visitors and staff:

Any staff and visitors will be required to wash their hands thoroughly using soap and water or use a hand-sanitiser.

We are limiting all meetings on site to a minimum and all visitors to site, including contractors and drivers, will be assessed prior to being allowed on site.

Additional screening methods are also being looked into that we can implement on a practical basis.

If any of our internal staff develop any new relative symptoms and/or come into contact with people who have been diagnosed with the virus, they will be sent home for a minimum of 14 days.

GSH will be monitoring the situation and as HM Government guidelines change we will adjust our approach as required and we will inform visitors to site and customers accordingly.

Please inform any relevant personnel within your business of our procedures and we thank you for your co-operation in these difficult times.

Signed

A handwritten signature in black ink, appearing to read 'S Grundy', written over a white background.

Date

20/4/2021

Stephen Grundy
Managing Director