

Driving Policy

The company understands that as part of its day to day activities Employees / Sub contractors are required to drive.

It is therefore the policy of the company as far as is reasonably practicable to comply with the requirements of the Road Traffic Act, The Health and Safety at Work Etc... Act 1974 and The Management of Health & Safety at Work Regulations 1999.

In doing so the company requires that all employees / sub-contractors are suitably qualified and insured and that all vehicles are fit for the purpose for which they are being used. It will be necessary for the company to **check driving licences annually** and record information provided by any Employee / Sub contractor to ensure this provision is carried out adequately.

The company recognises that communication equipment will in some circumstances be required to be used. It is therefore a requirement of the company that a suitable hands free system which complies with current UK law should be used. In cases where such equipment is not available communication equipment should be switched off.

In all cases, where seat belts are fitted to vehicles, plant or machinery it is to be worn at all times during its operation.

The company will provide adequate information to allow all Employees / Sub contractors to comply with the legal requirements placed upon them whilst driving at work in addition where necessary directions and route planning will also be provided.

It is the responsibility of all Employees / Sub contractors to comply with any provisions under the Road Traffic Act. The company will not be held responsible for any breach of this Act.

Signed

A handwritten signature in black ink, appearing to read 'S Grundy', written over a light blue horizontal line.

Date

26/6/2021

Stephen Grundy
Managing Director
GSH Waste Recycling Ltd